

## Kentucky Trauma Advisory Committee

August 17, 2010 – 3 PM (EST)

By videoconference

### Members (19)

William Barnes, MD –Yes  
Andrew Bernard, MD –Yes  
Dick Bartlett –Yes  
Julia Costich, PhD –Yes  
Mary Fallat, MD – No  
Terence Farrell - Yes  
Glen Franklin, MD – Yes  
Lisa Fryman –Yes  
Linda Gayheart –Yes  
Chuck Geveden – Yes  
Sharon Mercer – Yes  
Earl Motzer, PhD – Yes  
Charlotte O’Neal – Yes (audio only)  
Bill Lundy (for Bob Hammonds) – Yes  
Carol Wright – Yes (audio only)  
Chris Pund, MD - No  
Susie Starling – Yes (audio only)  
Russell Travis, MD - No  
William Hacker, MD – No  
Trish Okeson (for Dr. Hacker) – Yes  
Carol Wright - No

### Guests:

Brian Harbrecht, MD - University of Louisville Department of Surgery  
John Isfort – Marcum & Wallace Hospital  
Janet Smith – Marcum & Wallace Hospital  
Ben Hughes – University of Louisville  
Sandra Tackett – Pikeville  
Joe Miller – Trover Health  
William Millikan, MD, St. Mary’s Hospital, Evansville, IN  
Diana Jester – KHA

The meeting was opened by Andrew Bernard, MD. There were 15 appointed members and 8 visitors. There was a quorum present.

Approval of Minutes: Dr. Bernard asked for any additions or corrections to the June 15, 2010 meeting minutes. Mr. Bartlett indicated that Dr. Costich had sent some corrections for the minutes.

Dr. Motzer made a motion to accept the minutes as corrected. This motion was seconded by Ms. O’Neal. The motion passed.

\*There was no July 2010 KyTAC meeting held.

Verification Committee: Dr. Bernard reported that the University of Louisville Hospital had been re-verified as a Level 1 Trauma Center.

Trauma Regulations: Mr. Kendall was not on the call so the report on the status of the trauma regulations was tabled to a time later in the meeting.

Pilot Test of Level-IV verification process: Dr. Bernard reported that the subcommittee met by conference call to discuss the draft of the documents to be used in the Level IV verification process. These documents are attached. Ms. Fryman and Mr. Hughes worked on the draft of the trauma program questionnaire. It is similar to the ACS-COT questionnaire that is submitted before a verification site visit. Marcum and Wallace Hospital has agreed to be a "pilot" for the trial run of the Level IV questionnaire, application packet, and site visit.

Dr. Bernard opened the floor for questions concerning the Level IV verification documents.

Dr. Harbrecht commented that it was difficult to review the documents at such short notice. Dr. Bernard suggested a called meeting in the next two weeks to review the documents. Changes, additions and edits can be made at that time prior to the site visit at Marcum and Wallace.

Mr. Bartlett said that Mr. Isfort has the application and is beginning to assemble the necessary documentation. A question was raised about merging the questionnaire into the application as some of the information recorded is the same on both documents.

Dr. Motzer pointed out that there is not enough room on the forms to respond to the questions. Mr. Bartlett said he would make a note on the forms that questions could be answered on separate pages and attached to the forms.

Dr. Franklin commented that site visitors need to have adequate time to review the documents prior to their site visit. A realistic time line needs to be in place for completion by the facility requesting verification and review of the documents by the site visitors.

Mr. Bartlett set up the called meeting to discuss the documents for Tuesday, August 31 from 3-4 PM EST. He will send out the videoconference number prior to the call.

Dr. Bernard asked the group to spend the next two weeks in reviewing the documents and to send any comments or edits to Mr. Bartlett prior to the meeting.

Dr. Bernard asked the group for their input on setting up a site visit team.

Dr. Harbrecht commented that he and facility had been part of a review but he had not been a reviewer.

Dr. Bernard responded that Dr. Fallat and Dr. David Richardson were candidates. Dr. Franklin said that Dr. Richardson has experience as a site reviewer as well as Dr. Fallat. Dr. Bernard suggested that one of them be asked to participate in the site visit to Marcum & Wallace.

Dr. Franklin replied that all of the committee needs to learn the site visit process. One of those people mentioned could either be a part of the site visit team or an ex officio member in order to be trained. Dr. Frank Miller of U of L and Dr. Fallat were suggested. They could also comment on the timeline for the paperwork and visit.

Dr. Bernard replied that he will contact both Dr. Fallat and Dr. Miller about reviewing the paperwork as well as the timeline for completion of the paperwork and the site visit schedule. Other people can be invited to participate.

Ms. Mercer responded that she thought a Trauma Nurse be invited a team member. She has been a site review in other contexts and would be glad to help if needed.

Data Collection: Dr. Costich reported that the ED and administrative data has been collected from every facility in the state. Mr. Bartlett reported that the trauma data systems used by facilities across the state are: TraumaLite, TraumaBase, Collector and the Trax system. There may be additional funds for more TraumaLite licenses.

Education: Mr. Bartlett reported that Ms. Wright was traveling and unable to attend the meeting.

Ms. Jester reported on the Trauma System Development courses that were held in Frankfort on August 4<sup>th</sup>. The morning course, "In A Moment's Notice: Surge Capacity for Terrorist Bombings" had 76 participants registered to attend in Frankfort, view by webcast or through the KEN NECT system. 34 participants attended in Frankfort as well as the 3 presenters from the American College of Emergency Physicians and 3 staff from KHA. Hospitals, health departments and health districts from all HPP regions except Region 12 were represented. Two participants from New York State (Northern Metropolitan Hospital Association) and West Virginia (Beckley Appalachian Regional Hospital, Charleston) also participated. Dr. Scott Sasser from the CDC and Dr. Barb Bisset from WakeMed (Raleigh, NC) participated by videoconference.

The afternoon course, "Hospital Evacuation: Principles and Practices During A Disaster" had 84 participants registered to attend in Frankfort, view by webcast or through the KEN NECT system. 37 participants attended in Frankfort as well as the 3 presenters from the American College of Emergency Physicians and 3 staff from KHA. Hospitals, health departments and health districts from all HPP regions except Region 12 were represented. Four participants from New York State (Northern Metropolitan Hospital Association), West Virginia (Beckley Appalachian Regional Hospital, Charleston) and the New Jersey Hospital Association also participated.

For both courses, a total of 36 hospitals and 9 Health Departments/Health Districts as well as others from the Kentucky Department for Public Health, the Kentucky Board of Nursing, a representative from Emergency Management Agency, EMS, a long-term care center for mentally challenged adults, the University of Louisville School of Public Health, Department of Veteran Affairs, 41<sup>st</sup> Civil Support Group, and the VA Medical Center-Lexington.

Ms. Jester emphasized that while a large number of participants were registered through the TRAIN system to either view the presentations by webcast or KEN NECT sites, there is no system for confirmation of their participation.

Mr. Bartlett reported that the facilities who are participating in the Surge project using the templates discussed in the morning session will have follow up conference calls at 3 and 6 months to ascertain their progress as well as to discuss issues and obstacles with the implementation.

Mr. Bartlett reported that all materials will be posted to the KHA website under the Trauma and/or Emergency Preparedness sections.

Dr. Barnes reported that he attended the courses. He found both to be helpful, especially the morning course on surge capacity.

Mr. Bartlett appreciated the participation by Dr. Barnes as well as Ms. Mercer (by webcast).

ED Imaging Decision Tree: Dr. Bernard reported that he had sent the ED Imaging Decision Tree to all EDs and the KyTAC.

Mr. Bartlett questioned if there had been official action to include the ED Imaging Decision Tree in the Trauma Resource Manual. After some discussion, it was noted that there had not been a formal vote. Mr. Bartlett made the motion to accept and include the ED Imaging Decision Tree in the Trauma Resource Manual. Ms. Mercer and Dr. Barnes seconded the motion. A vote was taken and it passed unanimously.

EMSC: Mr. Bartlett reported for Dr. Fallat who was unable to attend the meeting. The project to determine ED readiness to take care of both ill and injured children will be done by KIPRC with the contract beginning on September 1, 2010. This is a checklist developed by the American Academy of Pediatrics, the American College of Emergency Physician and the Emergency Nurses Association. All EDs will be surveyed using the checklist. Dr. Costich reported that Ms. Bari Lee Mattingly from University of Kentucky Chandler Medical Center will assist with the project. Information gathered the facilities will be placed in a spreadsheet to be analyzed.

It was also reported that Kosair Children's Hospital has allowed the committee to copy their pediatric protocols and procedures that are relevant to the check list. These documents will be distributed to facilities on a CD to use as models.

Mr. Bartlett reported that Rebecca Gillis and Angie Deokar in the Preparedness Branch of the Kentucky Department for Public Health have been briefed on the EMSC project. Upon completion of a gap analysis, HPP funds could be used to purchase items needed for pediatric patients in EDs. However, that information will be needed by March 2011 in order to be included in the ASPR grant guidance.

Mr. Bartlett reported that there is another survey that will be sent to all facilities with EDs. The survey concerns inter-facility transfers for pediatric patients. Ms. Davis at KBEMS is the point of contact for this survey. The survey process will begin on or about September 1, 2010.

Dr. Karen Orman is working with Dr. Fallat to develop model pediatric medical transfer protocols and agreements. (See Attachment M&N for sample trauma transfer protocols.) The target date for submittal to KyTAC is the September meeting.

#### Other Business:

Mr. Isfort reported that Marcum and Wallace is working on the application for the Level IV verification process. The facility is starting the PRQ process today.

Dr. Bernard asked if a target date of the first week of September for the "pilot" site visit was too soon. He will contact Dr. Fallat and Dr. Richardson for one of them to participate on the site team.

Next meeting:

Tuesday, August 31, 3-4 pm EST – call to discuss the documents for Level-IV verification  
Tuesday, September 21 – 3-4 pm EST – regular monthly meeting

Submitted by: Diana Jester, Emergency Preparedness/Trauma Program Assistant; edited by  
Richard Bartlett, Emergency Preparedness/Trauma Program Coordinator